

# BURKHOLDER'S HVAC

383 MINOR STREET  
 EMMAUS PA 18049  
 610-965-9736  
 Employment Application



## APPLICANT INFORMATION

Last Name				First				M.I.	Date	
Street Address							Apartment/Unit #			
City				State				ZIP		
Phone				E-mail Address						
Date Available				Social Security No.				Desired Salary		
Position Applied for										
Are you a citizen of the United States?	YES	NO	If no, are you authorized to work in the U.S.?				YES	NO		
Have you ever worked for this company?	YES	NO	If so, when?							
Have you ever been convicted of a felony?	YES	NO	If yes, explain							

## EDUCATION

High School				Address						
From		To		Did you graduate?	YES	NO	Degree			
College				Address						
From		To		Did you graduate?	YES	NO	Degree			
Other				Address						
From		To		Did you graduate?	YES	NO	Degree			

## REFERENCES

*Please list three professional references.*

Full Name				Relationship						
Company				Phone						
Address										
Full Name				Relationship						
Company				Phone						
Address										
Full Name				Relationship						
Company				Phone						
Address										

**PREVIOUS EMPLOYMENT**

Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$			Ending Salary	\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?      YES      NO									
Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$			Ending Salary	\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?      YES      NO									
Company					Phone				
Address					Supervisor				
Job Title				Starting Salary	\$			Ending Salary	\$
Responsibilities									
From		To		Reason for Leaving					
May we contact your previous supervisor for a reference?      YES      NO									

**MILITARY SERVICE**

Branch					From		To	
Rank at Discharge					Type of Discharge			
If other than honorable, explain								

**Personal Information**

Are you currently working ? \_\_\_\_\_

What is your current salary \_\_\_\_\_

When would you be available to start? \_\_\_\_\_

Why would you like to work here?
What character traits do you have that will make a positive impact on Burkholder's growth?
What steps do you follow to study a problem before you make a decision?
What are you looking for in terms of advancement potential or career growth?
What is your motivation to Succeed?

**DISCLAIMER AND SIGNATURE**

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above and further authorize you to conduct credit and criminal background checks. my answers are true and complete to the best of my knowledge.

Note: We are a DRUG FREE employer. Before hiring you, we will require drug testing and may require additional drug tests in the future.

Signature

Date